Set Up Microsoft Exchange E-Mail on an Apple iPhone, iPad, or iPod Touch

Applies to: *Office 365 for professionals and small businesses, Office 365 for enterprises, Microsoft Exchange, Live@edu*

How do I set up Microsoft Exchange e-mail on an Apple iPhone, iPad, or iPod Touch?

1. If this is the first e-mail account on this iPhone, iPad, or iTouch, tap **Mail**. Otherwise, tap **Settings** > **Mail, Contacts, Calendars** > **Add Account**.
2. Tap **Microsoft Exchange**.
3. Tap in the **E-mail** box and enter your full e-mail address (for example, test@tessolve.com).
4. Tap in the **Username** box and enter your full e-mail address again.
5. Tap in the **Password** box and enter your password.
6. Optionally, tap in the **Description** box and enter a short description for the account.
7. Tap **Next** on the upper right corner of the screen.
8. Tap Manual Setup and choose which one you want to configure POP3 or IMAP, check the settings at the end of the page for settings, once entered the settings goto next step.
9. Tap **Next**.
10. Choose the type of information you want to synchronize. By default, Mail, Calendar, and Contacts are all turned on. To turn off synchronization for a type of information, tap and slide the switch to **OFF**.
11. Tap **Save**.
12. If you're prompted to create a new passcode, tap **Continue** and enter a numeric passcode. You'll need to enter the passcode twice.

Caution:
If you tap **Close**, you'll need to configure your passcode in the iPhone **Settings** application before you can view your information on your iPhone.

Server Setting:-

POP setting
Server name: outlook.office365.com
Port: 995
Encryption method: SSL

IMAP setting
Server name: outlook.office365.com
Port: 993
Encryption method: SSL

SMTP setting
Server name: smtp.office365.com
Port: 587
Encryption method: TLS